

MINUTES OF THE VERNAL CITY COUNCIL REGULAR MEETING HELD
SEPTEMBER 7, 2016 at 7:00 p.m. in the Vernal City Council room, 374 East Main,
Vernal, Utah 84078.

PRESENT: Councilmembers Bert Clark, Travis Allan, Ted Munford, Dave Everett, Samantha Scott, and Mayor Sonja Norton.

WELCOME: Mayor Sonja Norton welcomed everyone to the meeting especially the students.

INVOCATION OR UPLIFTING THOUGHT: An invocation was given by Councilmember Ted Munford.

PLEDGE OF ALLEGIANCE: The pledge of Allegiance was led by Councilmember Travis Allan.

APPROVAL OF MINUTES OF AUGUST 17, 2016 REGULAR MEETING:
Councilmember Bert Clark moved to approve the minutes of August 17, 2016. Councilmember Travis Allan seconded the motion. The motion passed with Councilmembers Munford, Allan, Everett, Scott, and Clark voting in favor for a unanimous vote.

PAINT STRIPING BID AWARD – MIKE DAVIS, FINANCE DIRECTOR: Mike Davis, Finance Director, explained that every year the paint striping project is bid out for 3 applications, one in the spring, one in the fall and one the following spring. This year the bids were requested later than usual and most of these vendors are busy. The projected cost is \$200,000, however the one bid that was received, from Interstate Barricades, was for \$251,000. The bid for last year was \$164,000. After consulting with the engineer and Ken Bassett, he stated the staff is recommending this bid be rejected and this project be rebid in January. There are a few roads that need items painted, and the street department can do those critical markings. Mayor Sonja Norton asked if any additional work had been added to the project. Mike Davis answered no. After further discussion, Councilmember Ted Munford moved to reject the bid and rebid this project in the winter. Councilmember Dave Everett seconded the motion. The motion passed with Councilmembers Munford, Everett, Allan, Scott and Clark voting in favor for a unanimous vote.

REQUEST FROM QUESTAR FOR ROAD ENCROACHMENT ON 500 SOUTH – QUESTAR: Ken Bassett explained that Questar has been replacing gas lines throughout the City and now has requested to be allowed to install an isolation valve on 500 South near Springhill Suites on 500 South. The road cut will be off the travel lane, however, this road is under a moratorium. Steve Elgiar, with Questar, stated the engineers have determined that valves need to be installed to isolate lines in different areas of the City so if a problem occurs, the entire town does not have to be shut off. The road cut will be three feet out of the travel lane. Ken Bassett explained that in the past when an encroachment was made in the roadway, the asphalt was heated to repair the road. That equipment is no longer available so a different process has to be used. Clint Morton, Vernal City infrastructure inspector, explained that the repair has to be sealed to prevent moisture. There are several options for repair including using cement.

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Councilmember Dave Everett asked how large of an area will be cut. Steve Elgiar stated it will be a two foot by six foot hole. The project will take about half a day and traffic control will be set up. Once the valve is installed it takes time to cure, then a hot patch will be installed to fix the hole. Councilmember Ted Munford asked about the warranty. Clint Morton stated this cut would have to be warrantied to 2019 which is when the moratorium expires. Steve Elgiar stated if something happens with the cut, Questar will come back and fix it. Clint Morton suggested the City request a letter from Questar stating they will fix the cut if it does not hold up. Councilmember Bert Clark moved to approve the encroachment on 500 South with the agreement of warranty and make sure the road is in good condition. Councilmember Travis Allan seconded the motion. The motion passed with Councilmembers Clark, Allan, Scott, Everett and Munford voting in favor.

REQUEST FOR APPROVAL OF STANDARD SPECIFICATIONS CHANGES – ORDINANCE NO. 2016-12: Ken Bassett explained that the City has standard specifications for public works which is a fairly long document. The specifications are used by contractors so infrastructure is built to City standards. From time to time it is necessary to make amendments to those specifications to keep up with technology or other issues. Clint Morton explained that there are approximately nine or ten changes and the Street Superintendent and Water and Sewer Superintendent have reviewed them. Several of the changes emphasize ADA laws, and water and sewer laws. One change pertains to flow fill and the required inspections on road cuts. The next section changes the strength of concrete up to UDOT requirements. There was some discussion regarding the amount of cement. Clint Morton stated the specifications also require newly constructed roads receive a chip and seal within 1 year or some type of seal treatment within the first 3 years. Mayor Sonja Norton asked if the City can require a bond for that work. Ken Bassett answered yes that some type of guarantee can be established. He suggested the wording for the guarantee be included in the Ordinance. Clint Morton stated the changes to the specifications also require new roadways to be a minimum width of 38 feet from gutter to gutter. Councilmember Ted Munford asked if these specifications match State and federal regulations. Clint Morton stated that most of them match federal guidelines. After further discussion, Councilmember Dave Everett moved to approve Ordinance 2016-12 updating the standard specifications for public works with wording addition for bonding for the sealing of new roadways. Councilmember Samantha Scott seconded the motion. The motion passed with the following roll call vote:

Councilmember Munford.....aye;
Councilmember Allanaye;
Councilmember Everettaye;
Councilmember Scott.....aye;
Councilmember Clark.....aye.

REQUEST FOR APPROVAL OF POLICE VEHICLE LEASE AGREEMENT – RESOLUTION NO. 2016-09: Mike Davis reminded the Council that the City enters into a lease every year for half the police fleet. This year the lease includes nine police cars, a truck and a Durango. Mayor Norton stated the police department does not currently have a truck.

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Councilmember Bert Clark asked what the purpose is to lease a truck. Keith Campbell, Assistant Chief of Police, stated that the truck will be used to pull the critical incident trailer that is also used as a forensic lab. Mayor Norton noted that the truck can be used to haul the speed sign as well. Mike Davis stated the lease is for \$400,000 with a \$205,000 buy back of the vehicles after two years. Keith Campbell explained the Dodges are more expensive than the Fords, however they have a better resale value and are more reliable. Councilmember Travis Allan moved to approve Resolution No 2016-09 and the lease with Zions Bank. Councilmember Samantha Scott seconded the motion. The motion passed with the following roll call vote:

Councilmember Munford.....aye;
Councilmember Allanaye;
Councilmember Everettaye;
Councilmember Scott.....aye;
Councilmember Clark.....aye.

ADMINISTRATIVE REPORTS:

Pine Trees:

Councilmember Bert Clark asked if anything was being done regarding a large, dead pine tree at 150 South 200 West that is in the right-of-way. Ken Bassett stated the City will be taking that tree down with the permission of the property owner along with another tree on 100 South. The reason is if the tree falls, it would block the road and potentially cause property damage.

Youth City Council:

Councilmember Samantha Scott stated they are still looking for an advisor for the Youth Council.

Paint Windows:

Councilmember Dave Everett asked if it would be possible to get permission from owners of vacant buildings downtown to allow window painting to help spice up downtown. Mayor Norton stated a downtown revitalization meeting is coming up and she will ask.

Health District:

Councilmember Travis Allan stated that the Health District is struggling financially and the Care Center is over budget by \$1 million dollars. Big decisions will have to be made regarding employees. One problem is they have less residents, dropping from 82 to 58. Also, the meals on wheels program may need to be dropped. Councilmember Ted Munford stated the Fire District is in the same situation.

Community Development:

Ken Bassett explained that the hospital is planning a new women's center addition to their facility and have completed the site plan. Another development is a dental office next to Wal-greens as well as a fuel station in front of Wal-Mart.

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Salary Survey:

Ken Bassett brought the Council's attention to the salary survey for the City Manager position. Mayor Norton asked the Council if they wanted any adjustments. Ken Bassett stated the current salary range is in the ballpark.

ADJOURN: There being no further business, Councilmember Travis Allan moved to adjourn. Councilmember Samantha Scott seconded the motion. The motion passed with a unanimous vote and the meeting was declared adjourned.

Mayor Sonja Norton

ATTEST:

Roxanne Behunin, Deputy Recorder

(S E A L)